How do I publish a course?
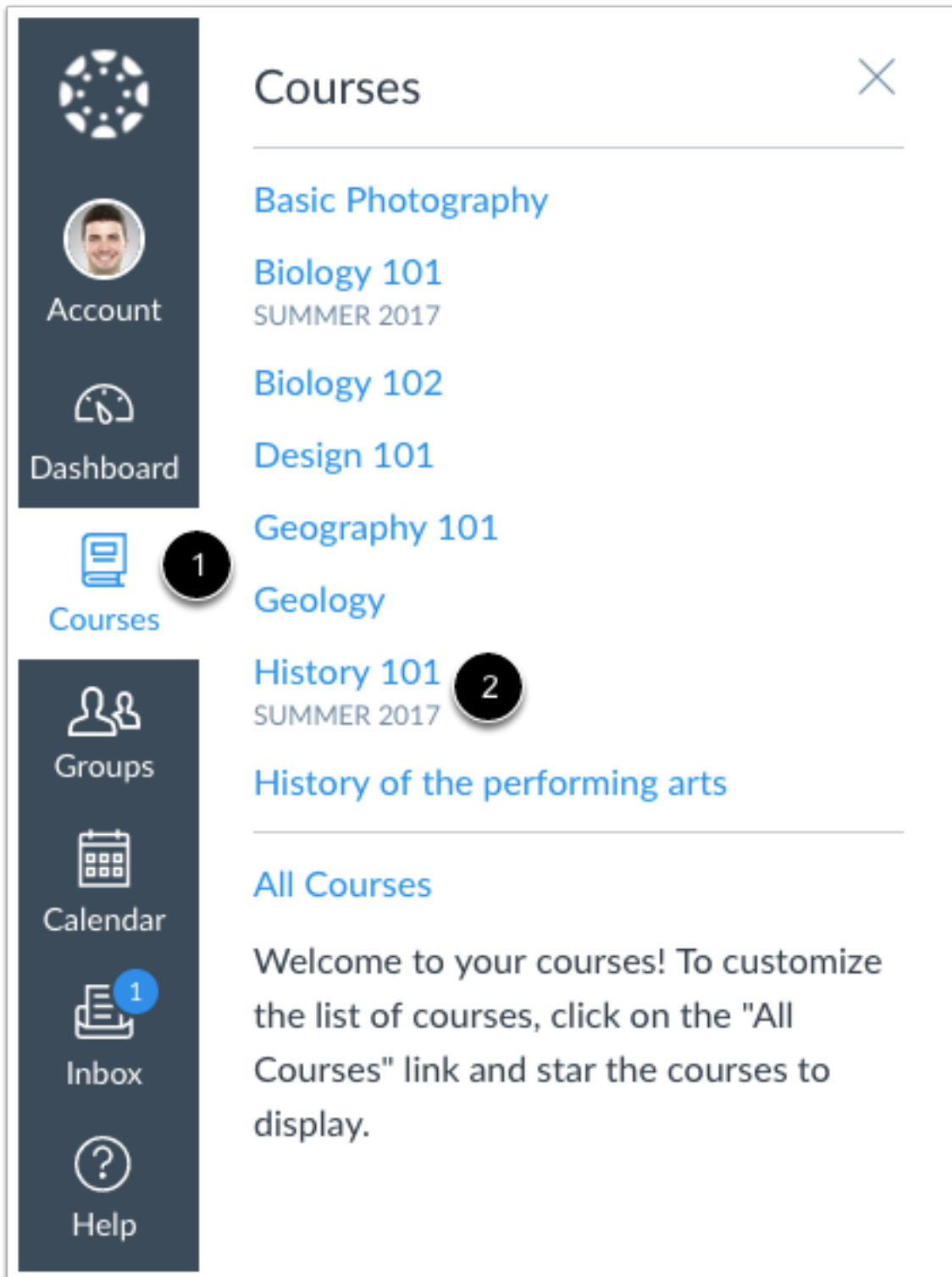
If you have permission to publish your course, you can publish your course in the Course Home Page sidebar or from the Course Setup Checklist.

Notes:

- You must publish a course before students can access it and its contents. Students cannot see unpublished courses and content.
- Publishing a course is a course permission. If you cannot publish your course, your institution has restricted this feature.
- Publishing your course will send invitations to any users who were manually added to your course. Users added via SIS import will not receive an invitation.
- Course invitations will not be sent until after the course start date. (The start date is commonly the term date, unless the term is being overridden by a specific course or section date in Course Settings.)

Open Course

In Global Navigation, click the **Courses** link [1], then click the name of the course [2].

Publish Course

How do I publish a course?
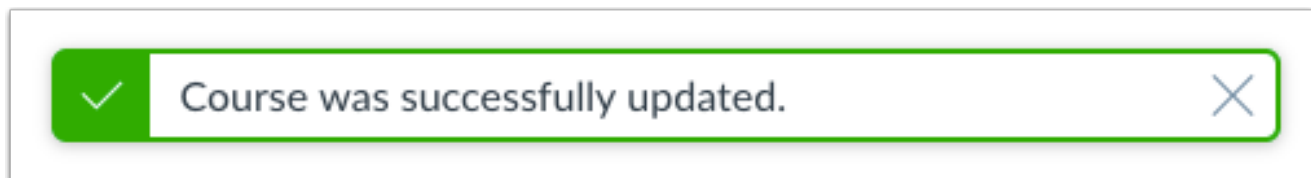
Course Status
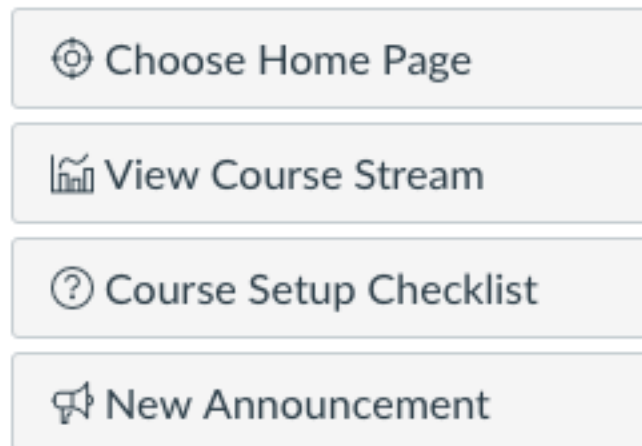
In the Sidebar, click the **Publish** button.

View Confirmation

A message will appear at the top of your screen confirming the publishing of your course.

Unpublish Course

How do I publish a course?

If you need to unpublish your course, click the **Unpublish** button in the sidebar. Students who already received course invitations will not be able to access your course.

Once your course contains a graded submission, you can no longer unpublish your course.

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